



Owl Wire & Cable, Inc.  
3127 Seneca Turnpike  
Canastota, New York  
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December 28, 2011

Robert G. Heiss, Director  
International Compliance Assurance Division  
US Environmental Protection Agency  
Ariel Rios Building, Mail Code 2254A  
1200 Pennsylvania Avenue, NW  
Washington, DC 20460

RE: 2010 Annual Report

Dear Mr. Heiss,

I received your letter dated in regards to our delinquent 2010 Annual Report. First, please accept my sincere apology for not having sent this information to you by the March 1<sup>st</sup> deadline. I have entered this reporting requirement into my task reminders list so I can assure you that this will not happen again.

Second, please accept this letter and the attached tables as our 2010 Annual Report.

Thank you for your patience in regards to this matter.

Sincerely,

Richard Jones  
Process Engineer  
Environmental Compliance Coordinator  
Owl Wire and Cable LLC  
3127 Seneca Turnpike  
Canastota, NY 13032  
Tel. 315-697-2011, ext. 5242  
Fax 315-606-3257  
rjones@owlwire.com

Cc. file  
Enc. 2010 Annual Hazardous Waste Report

received  
SDN 2012



A member of the Marmon Group of companies

Ort Wire & Cable, Inc.  
3127 Seneca Turnpike  
Canastota, New York 13032-3514

**CERTIFIED MAIL**

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Robert G. Heiss, Director  
International Compliance Assurance Division  
U.S. Environmental Protection Agency  
Ariel Rios Building, Mail Code 2254A  
1200 Pennsylvania Avenue, NW  
Washington, DC 20460

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1. The first step in the process is to identify the problem or issue that needs to be addressed. This involves gathering information and understanding the context of the problem.

2. Once the problem is identified, the next step is to define the objectives and goals of the project. This helps to clarify what needs to be achieved and provides a clear direction for the team.

3. The third step is to develop a plan or strategy to address the problem. This involves breaking down the problem into smaller, manageable tasks and determining the resources needed to complete each task.

4. The fourth step is to implement the plan. This involves putting the strategy into action and monitoring progress regularly to ensure that the project is on track.

5. The final step is to evaluate the results of the project. This involves assessing the outcomes against the objectives and goals and identifying any areas for improvement.

6. Throughout the process, communication and collaboration are essential. Regular meetings and updates help to keep everyone informed and ensure that the project is moving forward smoothly.

7. It is also important to document the progress and findings of the project. This provides a record of what has been done and can be used to inform future projects.

8. Finally, it is important to celebrate the success of the project. Recognizing the achievements of the team helps to boost morale and encourages continued effort.

9. The process of project management is an ongoing one. As new challenges arise, the plan may need to be adjusted, and the team may need to adapt to changing circumstances.

10. In conclusion, effective project management involves a clear understanding of the problem, well-defined objectives, a solid plan, and consistent communication and collaboration. By following these steps, teams can successfully complete their projects and achieve their goals.

PKG Condition Certified

Phone: OFA

Department: 2254A

Mailstop: ARIEL RIOS SOUTH

**To: Heiss, Robert**

EPA Mail


**Exporter Information**

<b>Exporter Name:</b>	Owl Wire & Cable LLC - Rome Facility
<b>Exporter EPA Identification Number:</b>	NYR000130427
<b>Exporter Mailing Street Address:</b>	3127 Seneca Turnpike
<b>Exporter Mailing City:</b>	Canastota
<b>Exporter Mailing State:</b>	New York
<b>Exporter Mailing Zip Code:</b>	13032
<b>Exporter Mailing Country:</b>	USA
<b>Exporter Site Street Address:</b>	220 South Madison Street
<b>Exporter Site City:</b>	Rome
<b>Exporter Site State:</b>	New York
<b>Exporter Site Zip Code:</b>	13440
<b>Exporter Site Country:</b>	USA

<b>Calendar Year Covered by Report:</b>	<b>2010</b>
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**Exporter Certification**

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this and all attached documents, and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment.

<b>Exporter Printed Name:</b>	Richard A. Jones
<b>Exporter Signature:</b>	
<b>Date of Signature:</b>	12/28/2011

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